



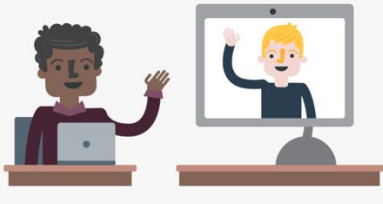



Attendance Codes - Visual Format

Code	Description	Visual
A	Absent	
1	Present for live Instruction	
2	Missed live instruction BUT completed assigned work	
3	Present for live instruction AND completed assigned work	
4	Missed live instruction BUT conferenced with teacher/admin after	
5	Missed live instruction BUT conferenced with teacher/admin after AND completed assigned work	

(provided by Loré Carrillo)

New Codes for 2020-21

Code	Description
A	Absent
1	LiveInst
2	WorkComp
3	Live+Work
4	Conference
5	Con+Work

A = Absent

This code is used when there is no evidence of student participation for the day. The student does not participate in live interaction or turn in any work.

1 = LiveInst

This code is used when the student has logged into the live instruction/interaction, through Zoom or Google Meet. There is no minimum amount of time required for a student to be counted as participating in live instruction.

2 = WorkComp

This code is used when the student has submitted the assignments or completed assessments for the day, but has not logged into the live instruction.

3 = Live+Work

This code is used when the student has logged into the live instruction and has submitted the assignments or completed assessments for the day.

4 = Conference

This code is used when the teacher has held a conference, by phone or through Zoom or Google Meet, with either the student or the parent/guardian. The conference should occur when a student has difficulty logging into the live instruction, and/or when the student is not submitting assignments.

5 = Con+Work

This code is used when the teacher has held a conference, by phone or through Zoom or Google Meet, with either the student or the parent/guardian and the student has submitted the assigned work or completed assessments.